

TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING  
LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640  
Thursday, August 12, 2021 – 3:00 PM

**AGENDA**

A. CALL TO ORDER

B. ROLL CALL

Don Smith, Chairman  
Pamela Bennetts, Vice Chairman  
Larry Slayton, Secretary  
Tom Reed, Treasurer  
Judy Allen, Director

Staff present:

C. PUBLIC PRESENT:

D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

*NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.*

**Is there any person who wishes to address the board at this time?**

E. MINUTES of the July 8, 2021 regular meeting

1. Discussion & Clarification of items I2, J1 and J2 moved to Unfinished Business under August 12, 2021 agenda.

F. FINANCIAL REPORT

G. OFFICE MANAGER'S REPORT

H. GROUNDS MANAGER'S REPORT

*Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person*

I. UNFINISHED BUSINESS

1. Progress on entrance signs
2. Shall a change to policy on the Opening/Closing fee for multiple cremains be charged \$150 for the first cremains and \$50 for each additional cremains interred at the same time? Future openings will be charged at the original rate.
3. Policy XAv2 (Fees) – Clarify what 15% refers to in Health & Safety Code 9068.
4. Code 9061 – Shall the Board adopt a written policy that permits waiving the payment of the nonresident fee for a nonresident who had purchased an interment right while a resident or taxpayer? Discussion & Possible Action.

J. NEW BUSINESS

K. ADJOURNMENT

REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING  
LOCATION – Cemetery Office, 500 S. Church Street, Lone CA 95640  
Thursday, July 8, 2021 – 3:00 PM

**MINUTES**

- A. CALLED TO ORDER at 3:00 pm
- B. ROLL CALL
1.  Don Smith
  2.  Judy Allen
  3.  Larry Slayton
  4.  Tom Reed
  5.  Pamela Bennetts
- Staff present:  Rich Curran  Crystal LaBarre
- C. PUBLIC PRESENT: None
- D. PUBLIC COMMENT: None
- E. MINUTES of the June 10, 2021 regular meeting
1. Motion by Tom Reed to accept the minutes as read; 2nd by Pamela Bennetts;  
5 Ayes 0 Noes
- F. FINANCIAL REPORT
1. Expenditures 6/18/21 \$5,908.25 - 6/23/21 \$5,149.48
  2. General Account Balance 6/23/2021 \$187,114.44
  3. Endowment Fund Balance 6/23/2021 \$62,535.58
  4. Special Project Reserve Account 6/23/2021 \$64,829.36
- Motion to accept the financial report by Larry Slayton; second by Don Smith;  
Ayes 5 Noes 0
- G. OFFICE MANAGER'S REPORT
1. **Plot Sales:** 0 Columbarium Niches, 0 Cremains on Existing Plot, 0 Cremains on Lawn Plot, 0 Casket Plots, Burials for month: 0
  2. Working on new Banners
  3. Letter from donor with \$100
  4. Board needs to complete Ethics & Sexual Harassment Training.
  5. Ordered Mausoleum Trays & Metal Markers
  6. CAPC Annual Education Seminar October 8 & 9 in San Luis Obispo.
  7. Contract for Bi-Annual Review of the financial statements for FY 2020 & 2021 - Signed
  8. Amador Water Agency – Tom to write Board Letter protesting “Raw Water Rates”.
- H. GROUNDS MANAGER'S REPORT – Reconfigured main driveway entrance.
- I. UNFINISHED BUSINESS:
1. Endowment Fees: Endowment fee not required to be collected for plots purchased before January 1, 2010 due to incomplete records. Motion by Tom Reed, second by Judy Allen; Aye 5, Noes 0
  2. Fees for interment of multiple cremains; proper wording to policy change to be submitted by Tom Reed at August meeting. Motion by Tom Reed, second by Judy Allen; Ayes 5 Noes 0
- J. NEW BUSINESS
1. Non Residence Fees; Health & Safety Code 9068?
  2. Resident purchased plots; Health & Safety Code 9061, Board Policy Change?
  3. Pam to purchase Entrance Signs.
- K. ADJOURNMENT
1. Motion by Tom Reed to adjourn 4:18pm; 2<sup>nd</sup> by Judy Allen Ayes 5 Noes 0

Submitted by Township #2 Cemetery Secretary, Donald Larry Slayton